



Modi Institute of Technology, Kota

AUMNI ASSOCIATION



(MITAA)

(RULES & REGULATIONS)

SHORT TITLE:

1. Alumni Association shall be called as “MIT Alumni Association” and this shall be deemed to have come into force from the session 2005.
2. The Office of the Association will be located in the campus of the MIT, Kota.

3. AIMS & OBJECTS :

- a) To promote and encourage the friendly relations between the members of the association.
 - b) To create a spirit of Co-operation amongst the Alumni Association.
 - c) To promote and safe guard the interest of the association and its members.
 - d) To invest the money and manage the properties of the Association in such a manner as may be determined by the Association with the consent of the Chairman.
 - e) To frame, form,. Alter, revoke, re-enact the rules from time to time in the interest of the Association.
 - f) To arrange meetings/conferences/activities / cultural functions/foreign trips for visiting educational institutions for upliftment.
 - g) To award prizes/rewards & scholarship and also to help to the poorer and needy fellows of the Association.
 - h) To create a centralized information center for the benefit of members for the placement activities.
4. The income from the property of the Association whatsoever derived shall be solely towards the promotion of the objectives of the Association and no portion thereof shall be paid or transferred directly or indirectly by way of dividend or otherwise whatsoever to the members of Association.

(R.N. Modi)
Chairman



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5. MEMBERS

- a) All students of MIT, KOTA who have passed out the B.E. Examination from this Institute.
- b) All the Faculty Members of MIT, KOTA except appointed on adhoc basis.

6. MEMBERSHIP FEE

The life membership can be obtained on the payment of Rs.500/- by cash/crossed cheque /DD in favour of Chairman, MIT, KOTA and the students will be provided a certificate of life membership along with a copy of the Rules & Regulation and a receipt for Membership fee at the time of leaving the college.

7. ADVISORY BODY OF MITAA

Executive Committee may take advice in case of any confusion arises with regard to its functioning from the following Members of Modi Institute of Technology which constitute the Advisory Body of MITAA.

- a) Director
- b) Professor (Training & Placement)
- c) Proctor
- d) Asstt. Registrar

8. EXECUTIVE COMMITTEE

- a) Chairman Ex-Officio-Chairman, MIT.
- b) Vice-Chairman Ex-Officio-Vice Chairman, MIT.
- c) Gen. Secretary To be nominated by Chairman from amongst members.
- d) Joint Secretary - do -
- e) Treasurer - do -
- f) Life members, Five - do -
One each from 5 branches of MIT.
- g) Co-opted Members Three from amongst member

9. FUNCTION OF THE EXECUTIVE COMMITTEE

- a) To examine the annual estimates and expenditure of the Association.



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- b) To audit the accounts of the Association.
- c) To make recommendations to the Chairman related to the financial matters of the Association.
- d) To make additional rules and bye-laws for day to day functioning of the Association.

10. MEETING OF THE EXECUTIVE COMMITTEE.

- a) The Executive Committee shall meet at least twice in a year i.e. preferably in December & June. The Gen. Secy. will send notice for the meeting of the Association to all the members one month before the meeting along with agenda of the business. However, for urgent and emergent agenda a shorter notice can be given.
- b) The minutes and proceedings of the Executive Committee shall be recorded by Gen. Secy. and shall be read-over and circulated and got confirmed in the next meeting.
- c) 2/3 members shall form the quorum of the meeting but no quorum will be required on an adjourned meeting.

11. RIGHT & DUTIES OF OFFICE BEARERS

- a) Chairman : The Chairman shall preside the meeting of the association and in case of any dispute / abnormal situation, the decision of the Chairman will be final.
- b) Vice Chairman : In the absence of the Chairman, Vice-Chairman will perform the powers of the Chairman.
- c) Gen. Secretary : He shall execute and carry out all resolutions of association and he shall be responsible for the safe handling of funds of the Association. He will prepare agenda and maintain records/ registration of membership and minutes of meeting as well.



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- d) Jt. Secretary : He shall be responsible for performing the duties in consent with the Gen. Secy. In his absence he will perform duties of Gen. Secy.
- e) Treasurer : The treasurer will be responsible for the maintenance of accounts-records (expenses & receipts) and to get it audited every year.

12. **TERMS OF THE OFFICE**

The Chairman & Vice-Chairman will chair for 10 years continuously whereas the other members will hold the office for 3 years.

13. **FUNDS**

All funds of the association shall be maintained in the Bank of Raj. (MIT, Kota campus) in the current account of MIT. MIT shall pay saving bank interest (FFD Account interest) on yearly basis and it will be operated by the Chairman

14. **GENERAL BODY (CONSISTING ALL MEMBERS OF ASSOCIATION)**

The Gen Secy. shall submit the income & expenditure accounts before the general body with a balance sheet containing a summary of the assets and liabilities for the perusal of the association.

15. **DISSOLUTION OF ASSOCIATION.**

If upon winding up or dissolution there remains after the satisfaction of all its debit and liabilities, any assets or funds whatsoever the same shall not be paid to or distributed amongst the members of the association, but it shall be given or transferred to Modi Institute of Technology, Kota. The issue of dissolution or winding up the association at a special meeting of the General body but the final decision will rest with the Chairman